

Sharing Files for Collaborative Projects

Dropbox helps you to take all your files, photos and services anywhere you go. Files saved on your Dropbox can easily be accessible from anywhere - your laptops, phones, and the dropbox website. You can also share your files, photos and/or specific folders with friends, colleagues, and friends. This can be very useful for sharing files for research projects and other collaborative work.

To sign up for and download Dropbox, click on the link below:

<http://www.dropbox.com/>

Follow the installation steps and install.

Files saved in your dropbox folder can be viewed from your other computers and phones automatically. When you install dropbox in your computers and phones, changes made to the files in one computer are automatically updated to your phone and other computers. Anything you put into your dropbox becomes also available from the dropbox website. You can also share files and folders from your dropbox folder with other people.

You can see the tutorial video of dropbox here: <http://www.dropbox.com/tour>

Note: As the service is hosted outside Canada, do not use this to store information about students (e.g class lists, mark spreadsheets), or about possible new hires (e.g sharing CVs with a review panel). In such cases, or if planning to share other such sensitive information, please inquire about available systems on campus.